**SCOTT ELEMENTARY**

**Date: March 08,2023**

**Time: 3:15 pm**

**Location: Zoom Link**

1. **Call to order: 3:15 pm**
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | Mr. Langston Longley | P |
| **Parent/Guardian** | Ms. Arlo McCree | A |
| **Parent/Guardian** | Mr. Adrian Stephens | A |
| **Parent/Guardian** | Ms. Carol Bundrage | A |
| **Instructional Staff** | Ms. Dawn Archie (Chairperson) | **P** |
| **Instructional Staff** | Ms. Rosana Sanchez (Vice-Chairperson) | **P** |
| **Instructional Staff** | Mrs. Cynthia Medlock-Bowman (Secretary) | **P** |
| **Community Member** | Ms. Chakuana Upshaw | A |
| **Community Member** | Ms. Terrin Brown | A |
| **Swing Seat** | Ms. April Porter | A |
| **Student** *(High Schools)* | N/A |  |

**Guests Present: NO**

**Quorum Established: NO**

1. **Action Items** 
   1. **Approval of Agenda:** Motion made by: Seconded by:

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items** *(*
   1. **Budget Development Presentation**:
   2. **Discussion Item 2**:
2. **Information Items** 
   1. **Principal’s Report**
   2. **Information Item 2**
3. **Announcements: Rescheduled Meeting 3/15/2023 @ 3:15pm**
4. **Adjournment**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**ADJOURNED AT: 3:40 pm**

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**Minutes Taken By: Cynthia Medlock-Bowman**

**Position: Secretary**

**Date Approved: 3/08/2023**